

St. Clare of Assisi Catholic Church

Liturgical Ministry Guidelines

Banner Bearers

Fr. Jim Deiters, Pastor
Stephen Eros, Director of Liturgy and Music

Revised August 2022

General Information

Arrive 15 minutes before Mass begins and check your name off the liturgical ministers sign in sheet in the sacristy.

New schedules are made up approximately every three months and are distributed via email. You will receive an email from the parish office explaining how to navigate our ministry scheduling software.

Banner bearers are scheduled throughout the year to add festivity and solemnity to various liturgies. During Eastertide, two banner bearers are scheduled at every weekend Mass.

Appropriate dress is expected of all liturgical ministers. Jeans, t-shirts, street shoes, short dresses/skirts, bare shoulders, etc. are not allowed.



Overview of Procedure

The banner for the procession will be preset on the stand in the back corner of the church by the confessional.

The members of the procession (servers, readers, presider, etc.) will gather in the back of church about 2 minutes before Mass begins. Fr. Jim will coordinate the procession order – follow his directions.

In the procession, walk in a dignified manner at a reverent pace, and don't forget to have a joyful expression on your face!

Pause at the inlaid tile cross in the floor in front of the sanctuary. A simple nod of the head will suffice to reverence the altar.

After you've revered the altar, proceed around the left side of the sanctuary (toward the ambo) and place the banner on the stand on the back side of the sanctuary.

Proceed to your pew. You may sit anywhere in church during Mass.

During the announcements, walk over to the pew where the servers sit. **Once the recessional hymn begins, take the banner from the banner stand.**

As the servers proceed to the front, follow them in the same order in which you processed. After 5:00 and 8:30 Mass, place the banner on the pole by the confessional. After 10:30 Mass, place the banner back on the stand in the sanctuary. You may want to wait a few minutes once the people have cleared out of church.